



SAN RAMON VALLEY CHRISTIAN ACADEMY

Title: San Ramon Valley Christian Academy Transitional Kindergarten Teacher

Classification: Full Time

Purpose of Position: The Transitional Kindergarten teacher partners with parents to instruct and guide students to grow academically, socially-emotionally, spiritually and physically as they approach Kindergarten.

Reporting Relationship: Reports to SRVCA Administration

- Duties and Responsibilities:
- Instruct Transitional Kindergarten class each scheduled school day.
- Work with SRVCA administration to develop and employ the TK program through the use of instructional aides, methods, and materials that will provide for creative and effective teaching.
- Be informed and keep record as to the academic, spiritual, and social development of each of their students.
- Ensure adequate preparations have been made to accomplish objectives and more immediately through the use of daily lesson plans.
- Maintain adequate records of attendance and grades to meet the demands of the curriculum, the requests of the administration, and their own need for knowledge of student progress.
- Employ proper classroom management techniques.
- Attend and participate in scheduled SRVCA meetings and activities as outlined.
- Participate in safety trainings and be responsible for maintaining a safe classroom per school protocol.

Qualifications

- Active, personal, growing faith in Jesus Christ
- Experience and passion in education
- BA/BS degree from an accredited institution
- California Teaching Credential
- Minimum of 12 units in early childhood education
- Good communication and team collaboration

925-838-9622

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