



# SAN RAMON VALLEY CHRISTIAN ACADEMY

**Title:** Classroom Aide

**Classification:** Non-exempt

**Hours:** M/T/TH/F – 7:45 – 3:30pm  
Wednesdays – 7:45 – 2pm

**Reporting Relationship:** Reports to SRVCA Office Manager

**Duties and Responsibilities:**

- Exemplify a genuine love for Christ and commitment to live as His disciple.
- Implement and supervise structured games and activities at recess
- Assist students with their classwork as needed.
- Assist teachers in miscellaneous classroom needs.
- Prep work for students as needed (copying, collating, cutting, etc)
- Correcting/grading work as needed.
- Maintain classroom/study room appearance.

**Qualifications:**

- Active, personal, growing faith in Jesus Christ
- Good communication and team collaboration
- 18 + years of age
- High school diploma or higher
- Experience working with children
- Teachable spirit and desire to grow in the field of education
- Reliable and punctual
- Flexible
- Ability to multi-task and effectively execute
- Troubleshooting skills

**Compensation:** \$16/hour

Please contact Amy Weber at [aweber@srvca](mailto:aweber@srvca) if you are interested in applying for this position.