



COMMUNITY
PRESBYTERIAN CHURCH

Consent for Live Scan Background Check

As part of our volunteer process, all new potential volunteers of Community Presbyterian Church, SRVCA, and CPP must undergo a background check. This background check is not meant to discourage or offend prospective volunteers, rather to help ensure the safety and welfare of the students. Information obtained through background checks will be held in strict confidence, and only a Department of Justice approved Custodian of Records will have access to it. If the screening process or background check reveals criminal charges or other credible information about the volunteer's history, that candidate will be ineligible to volunteer. Charges that could prevent an applicant from volunteering include but are not limited to: felony conviction, DUI conviction, domestic violence conviction, child-abuse/reckless endangerment conviction, outstanding warrants, any current charges where the court date is outstanding, conviction involving the illegal sale of a controlled substance, conviction involving unlawful sexual behavior, any information that suggests an applicant's volunteer service may be incompatible with the protection of student health, welfare, safety or morals.

We have contracted to utilize the Live Scan fingerprinting service offered at the Danville Police Department with results processed by the California Department of Justice. There will not be a charge for his service at the Danville Police Department.

In order to receive instructions on how to complete your background check, please complete this form and return it.

I understand that Community Presbyterian Church requires all potential volunteers to complete and successfully pass the Live Scan background check. I also understand that Community Presbyterian Church receives ongoing Live Scan reporting from the Department of Justice on all volunteers.

Name (Print): _____

Which school, ministry or program are you applying to serve?

Signature: _____ Date: _____



Potential Volunteer Background Check Procedure

Thank you for your interest in serving with our students! As part of our volunteer process, all new potential volunteers of Community Presbyterian Church must undergo security and background checks. Even if you have gone through this process with another organization, we will still need you to complete this process for our church. We have contracted to utilize the Live Scan fingerprinting service offered at the Danville Police Department with results processed by the California Department of Justice. There will not be a charge for this service at the Danville Police Department. If you go elsewhere, you are responsible for the fees assessed.

The Danville Police Department performs Live Scan service *by appointment only*. It is important to call and schedule an appointment today since you cannot begin volunteering without Human Resources receiving prior clearance. **Be sure to take your "Request for Live Scan Service" form with your information completed when you go to your scheduled appointment.**

Danville Police Department
510 La Gonda Way
Danville, CA 94526
(925) 314-3410



REQUEST FOR LIVE SCAN SERVICE

Applicant Submission

A6304

ORI (Code assigned by DOJ)

CPC Volunteer Leader

Type of License/Certification/Permit OR Working Title (Maximum 30 characters - if assigned by DOJ, use exact title assigned)

Contributing Agency Information:

San Ramon Valley Christian Academy

Agency Authorized to Receive Criminal Record Information

220 W El Pintado Road

Street Address or P.O. Box

Danville

City

CA 94526

State ZIP Code

VOLUNTEER

Authorized Applicant Type

05619

Mail Code (five-digit code assigned by DOJ)

Tina Fischer

Contact Name (mandatory for all school submissions)

(925) 837-5525 Extension 210

Contact Telephone Number

Applicant Information:

Last Name

Other Name
(AKA or Alias) Last

Date of Birth

Sex ☐ Male ☐ Female

Height

Weight

Eye Color

Hair Color

Place of Birth (State or Country)

Social Security Number

Home

Address Street Address or P.O. Box

First Name

Middle Initial

Suffix

First

Suffix

Driver's License Number

Billing

Number 142829

(Agency Billing Number)

Misc.

Number

(Other Identification Number)

City

State

ZIP Code

Your Number:

OCA Number (Agency Identifying Number)

Level of Service:

☒ DOJ

☒ FBI

If re-submission, list original ATI number:
(Must provide proof of rejection)

Original ATI Number

Employer (Additional response for agencies specified by statute):

Employer Name

Street Address or P.O. Box

City

State

ZIP Code

05619

Mail Code (five digit code assigned by DOJ)

Telephone Number (optional)

Live Scan Transaction Completed By:

Name of Operator

Date

Transmitting Agency

LSID

ATI Number

Amount Collected/Billed